



**Conference Call Meeting Minutes  
October 18, 2016**

**Members Present:** Steve Stroud, Jim Storie, Phil Lanier, Steve Bright, Keith Throckmorton, Melanie Wade Goodwin, Rafe Rountree

**Staff:** Anne Brown, DOJ Legal Counsel; Barden Culbreth, Executive Director

**Public:** Michael Williams, Jon Jeffries

**Call to Order:** Steve Stroud called the meeting to order.

**Ethical Awareness Statement:** Steve Stroud read Ethics Awareness Statement and asked for any conflicts of interest. Hearing none, the meeting proceeded.

**Approval of the Minutes:** Steve Bright motioned to approve the previous meeting minutes, Jim Storie seconded and the minutes were approved.

**Financial Report:** Jim motioned to approve the Financial Report. Steve Bright seconded. The report was approved.

**Directors Report:**

- ✓ Update on Occupational Licensing Board
- ✓ FY2015-2016 Audit nearing completion
- ✓ Status of Administrative Rule amendments and re-adoptions submitted to the RRC
- ✓ Complaint form going online
- ✓ Report on investigators in the field

**Committee Reports:**

**Ethics** – Initially a Complaint was before the committee regarding a late renewal, but locksmith provided renewal application and resolved the complaint.

**Examination/Continuing Education** – Jim reported on upcoming exam in Durham/RTP. Phil Lanier motioned to approve two training sponsor forms. Steve Bright seconded, and the sponsor applications were approved.

**New Business-** Steve Stroud reported on the passing of Reid Barbee of Richlands, North Carolina. Steve Stroud, Steve Bright and Rafe Rountree attended the funeral. The Board sent flowers to the services.

Steve Bright reported that Former Board Member Ralph Fuller recently married.

Next Meeting:

Next meeting in Burlington, December 13<sup>th</sup> 11:00 at Golden Corral Restaurant.

Adjourn:

Steve Bright motioned to adjourn. Jim seconded and the meeting ended.