

North Carolina Locksmith Licensing Board
Meeting Minutes
Conference Call
5:30pm, October 15, 2018

Board members Present: Jon Jeffries, Keith Throckmorton, Phil Lanier, Jennifer Richards, Steve Bright, Dennis Berwyn, Rafe Rountree.

Board members Absent: Todd Going II

Public: None

Staff: Reed Fountain, Barden Culbreth

Call to Order: Chairman Jon Jeffries called the meeting to order.

Ethics Awareness Statement: Jon read the Ethics Awareness Statement and asked for potential conflicts or appearances of conflicts. Hearing none, the meeting continued.

Approval of the Previous Meeting Minutes: Steve motioned to approve the minutes. Dennis seconded and the minutes were approved.

Financial Report: Dennis motioned to approve Financial Report. Keith seconded and the Financial Report was approved.

Education/Testing Committee: Steve reported on the October 13th test recently administered in Greenville. Seven people passed, two failed, and two no-shows.

Steve reported on the new laptop for the committee to use.

Rafe joined the call.

Chairman's Report: Jon reported that the shirts were ready to be distributed to Board members.

Board Office: Barden reported that he was working on the 2019 test schedule. Mike Williams had reported to Steve that the NC Justice Academy is available for testing. Jennifer asked to be involved and would proctor that exam.

Attorney Report: Reed reported that the Board had a successful injunction against a fraudulent locksmith. The accused individual is applying for license to comply with the court orders found in the injunction.

Two additional injunctions were presented for approval. The Board asked these cases to move forward.

Two Ethics cases were discussed; one was request for reinstatement which was denied; and the second complaint was between two locksmiths and was being dismissed for insufficiency of the evidence.

Reed reported on the Rules going before the Rules Review Commission. Reed would appear at the Rules Review Commission meeting on the upcoming Thursday. These new Rules would go into effect on January 1, 2019 if approved by the Commission.

Reed reported on the current Legislative session.

Old Business: None.

New Business: Jon asked the Board to consider asking the NC Locksmith Association for a booth or table at the NCLA Trade Show. Discussion followed. Steve presented concerns about maintaining separation between the Board and the Association to reduce confusion for locksmiths. Jennifer offered to speak to the NCLA President. Reed stated he was familiar with many Boards that attend Association meetings in the manner described. Phil reminded Board members that the regulated public may come prepared with many questions to Board members.

Jon asked the Board to create a newsletter presenting the work of the Board's investigators, counsel, and law enforcement. Barden reported that he would work with Jennifer and have an updated newsletter by November.

Jon asked the Education Committee to work on a new Study Guide. Discussion followed. Jon asked the Board to consider pro-rated pages that could be corrected in the new and future editions. Steve and Jennifer reported that new material would need to be developed for the exam and study guide together.

Adjourn: Steve Bright motioned to adjourn, Phil seconded and the meeting ended.