

**North Carolina Locksmith Licensing Board**  
**Conference Call**  
**5:30pm, March 11, 2019**

**Board Members:** Jon Jeffries, Steve Bright, Keith Throckmorton, Debbie Atkinson, Jim Storie, Todd Going, Jennifer Richards, Bobby Blackmon, Dennis Berwyn

**Staff:** Barden Culbreth, Reed Fountain

**Call to Order:** Jon called the meeting to order at 5:30pm.

**Ethics Awareness Statement:** Jon read the Ethics Awareness Statement, hearing no conflicts the meeting continued.

**Approval of Meeting Minutes:** Steve motioned to accept the minutes as presented. Keith seconded, and the minutes were approved.

**Approval of the Financial Report:** Jennifer motioned to approve the Financial Report. Jim seconded and the report was approved.

**Education/Testing Committee:** Steve reported that the committee met on Feb 23<sup>rd</sup> to review and revise the exam at a retreat in Burlington. A new exam will be developed to cover general locksmithing, twelve questions on automotive locksmithing, and twelve questions on safe and vault. *[Dennis Berwyn joined the call.]* There will also be a section on the rules, laws, and ethics. They are planning/requesting a follow up meeting on March 30<sup>th</sup> to finalize the new exams. They are requesting 50 copies of each exam to be generated. The new test will be 125 questions, down from 150; with a greater emphasis on Ethics and Law. The committee requests an additional \$500 budget to finish the exam.

Debbie motioned to approve. Jim seconded and the motion passed.

There will be no changes to the study guide at this time.

**Chairman's Report:** Jon reported on the NC Locksmith Association's trade show. The Board was well received. There was single complaint about the number of hours of CE being reduced. Jon asked that the Board continue to participate at the Trade Show, and for the Board to explore participation with other trade shows.

**Board Office Update:** Barden provided an update on his work using the Administrative Office of the Court to get background updates on renewing locksmiths. Discussion followed. Jennifer motioned to approve the AOC for this function, Debbie seconded.

**Board Counsel Update:** Reed reported on actions at the NC Legislature. Dennis also reported on some expansion for some licensure boards to practice.

Reed also provided an update on several cases that were before the Board but at the committee level. There is also an injunction that is being finalized this week.

**Old Business:** None.

**New Business:** Jon asked for the Board to consider how disciplinary action is expressed on the website, and if it will be permanent. Reed presented the practices of other licensure boards.

Discussion followed.

Steve asked to table the discussion until the next meeting. Debbie seconded. The motion was tabled.

Steve motioned to adjourn. Jim seconded.

**Next meeting:** April 22<sup>nd</sup>, conference call at 5:30pm. **\*\*Rescheduled to April 29<sup>th</sup>\*\***

