

North Carolina Locksmith Licensing Board

Conference Call Minutes

5:30pm July 22, 2019

Board Members: Jon Jeffries, Dennis Berwyn, Debbie Atkinson, Steve Bright, Jennifer Richards, Bobby Blackmon, Jim Storie

Staff: Barden Culbreth, Reed Fountain

Call to Order – Chairman Jon Jeffries called the meeting to order.

Ethics Awareness – Chairman Jeffries read the Ethics Awareness Statement and asked for conflicts of interest or appearances of conflicts. Hearing none, the meeting continued.

Approval of Previous Meeting Minutes: Steve Bright motioned to approve the previous meeting minutes. Jim Storie seconded, and the motion passed.

Approval of Financial Report: Jennifer Richards motioned to approve the Financial Report. Steve Bright seconded, and the report was accepted and approved.

Education/Testing Committee: Steve reported on the latest test administration, and Barden reported on 3 additional test takers in the Raleigh office. The next test will be on August 10th.

Discussion followed on the new study guide.

Chairman's Report: Jon asked that the Board consider approving educational sponsors as a quality assurance measure and revenue stream. He then asked a committee to be formed to review the process and integrate that into whatever credentialing software is purchased.

Keith, Bobby, and Todd were asked to join a committee on website/credentialing database.

Board office report: Barden spoke about the board's work on credentialing software and asked that the Board next meet in person and do a walkthrough of a potential credentialing software system, if only to learn the capabilities of software in this market.

Barden and Jon will also present a course on Locksmith ethics at the August 3 meeting of the NCLA in Hickory.

Legal Counsel Update: Reed reported on four additional injunctions that will be filed in August.

Reed reported on new requirements from a law change for occupational licensing boards to report applicants with criminal backgrounds. Boards are also now required to collect \$45 for a cursory review of applicants with criminal histories. Applicants with a criminal history will have to be reviewed on a case by case basis.

Old Business: Jon presented a committee report on how to best express disciplinary actions on the website. The committee (Jon, Dennis, Debbie) recommended that disciplinary actions appear on the website for 5 years. Steve motioned to approve. Jim seconded and the motion passed.

New Business: None

Schedule next meeting: 11:30am August 21st in Raleigh at the office of Young and Moore. *[Meeting later postponed.]*

Adjourn: Steve motioned to adjourn. Debbie seconded. The meeting ended.