

**NC Locksmith Licensing Board**  
**Office of Young Moore Henderson, Raleigh, NC**  
**September 19, 2019**

**Board Members:** Jon Jeffries, Dennis Berwyn, Jennifer Richards, Steve Bright, Jim Storie, Keith Throckmorton, Debbie Atkinson, Bobby Blackmon

**Board Members Absent:** Todd Going

**Public Members:** Walter Kulla

**Staff:** Barden Culbreth, Reed Fountain

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**Call to Order** – Chairman Jon Jeffries called the meeting to order at 11:40am.

*The Board opened the conference line.*

**Ethics Awareness:** Jon read the Ethics Awareness statement and asked for conflicts or appearances of conflicts. Hearing none the meeting continued.

**Approval of Previous Meeting Minutes:** Steve Bright motioned to approve the minutes. Jim Storie seconded, and the minutes were approved.

**Approval of Financial Statement:** Dennis motioned to approve. Jennifer seconded and the report was approved.

*The Board disconnected the conference line.*

**Credentialing Software Presentation:** Karen Cantor from Heuristics, Inc. presented on their LearningBuilder software platform. Discussion followed. Reed showed the Board the portal used by the Electrical Contractors Board. Further discussion followed.

*The Board re-engaged the conference line.*

*The Board recessed for on-site lunch.*

**Education/Testing Committee:** Barden reported on several exam accommodation requests. An exam was scheduled for November 15<sup>th</sup>, at 1pm in the Board office.

**Chairman's Report:** Debbie was recognized, and the Board expressed their sympathy in the passing of her mother, JoAnn Marshall (NCLLB #0239). The Board members took a collection collected and donated to hospice.

Jon asked the Board to consider new revenue streams. He proposed annual sponsorship review and fees.

Jennifer stated this proposal would drive presenters out of providing training. Steve and Debbie agreed with this.

Jon replied that he was creating “value” to the education system and it would start a better market for providing training.

Reed presented examples of how other Boards raise revenue.

Bobby Blackmon asked if the Board was pushing information about the Board out to the licensees. Discussion followed that many licensed locksmiths did not know what the Board did with its funds.

Barden presented the idea of moving to a one-year license to better connect locksmiths to their Board. Fees and training hours could be adjusted accordingly to reduce burden.

Discussion followed.

Jennifer asked if fees were at their statutory cap. They are not (cap is \$300).

Reed and Dennis discussed the difficulties of passing legislation at the NC General Assembly.

Jon then reported that attendance was important for Board members, and Mr. Going was not able to attend majority of meetings.

Steve Bright motioned for a letter to be written to Todd Going from Board Chair, Keith seconded. Discussion followed and motion passed.

**Updates from Board Office:** Barden provided update on investigators work with WTVD to air a sting on television.

**Updates from Board Counsel:** Reed provided update on injunctions and persons violating the orders.

The Board is filing four more injunctions.

Reed provided update on recent law changes related to criminal histories and their consideration by the Board.

**Old Business:** Jon asked the Board office to gather more information on credentialing software for the committee

**New Business:** No new business.

**Schedule Meeting:** October 28<sup>th</sup>, 2019 6:00pm Conference Call

**Adjourn:** Steve motioned to adjourn. Keith seconded and the meeting ended.