

North Carolina Locksmith Licensing Board
Meeting Minutes
5:30pm, August 18, 2021
Conference Call / Zoom

Present: Jon Jeffries, Jennifer Richards, Jim Storie, Patrick Armeen, Debbie Atkinson, Mike McCarty

Absent: Larry Mares, Bobby Blackmon (excused) / Hunt Willis (unexcused*)

Staff: Barden Culbreth, Reed Fountain

Call to Order: Chair Jon Jeffries called the meeting to order at 5:35pm.

Ethics Awareness Statement: Jon read the State Government Ethics Awareness Statement and asked for potential conflicts or appearances of conflicts with the business before the Board today. Hearing none, the meeting continued.

Approval of Previous Meeting Minutes: Jim motioned to approve. Mike seconded the motion and the minutes were approved unanimously.

Approval of Financial Report: Treasurer Jennifer Richards was pleased with the reports and was satisfied with a growing balance for the two months covered in the report. She presented the report for approval. Jim seconded, and the report was unanimously approved.

Testing and Education Committee: Jim reported that he proctored a recent exam in Winston-Salem. He would be proctoring an exam in Greenville later in the month. He has provided the scores to the Board office.

Training and Standards Committee: Jennifer reported that she was reviewing continuing education uploaded into the Certemy portal. There was small number of certificates being uploaded.

Barden reported that Jon asked him to do a video training on how to upload certificates into Certemy. He agreed that he could do this over Zoom and may want Jennifer's help with it. They would discuss at later date.

Chair's Report: Jon notified the Board that Bobby Blackmon had resigned from the Board. He had received several promotions at work, and it was limiting his ability to participate in Board functions. Barden reported that he was speaking with several law enforcement offices around the state to see if there were any potential Board appointments.

Jon asked that the Board consider draft language for the military exemption CE rule.

Jon asked the Board to also consider a rule change eliminating the CE exemption for licensees over 62 years of age.

Jennifer motioned to table these two items until the Board could meet in person. Jon agreed and the items were tabled.

Jon asked that the Vice Chair position be left vacant until regular officers election was held at end of the year.

Board Office Report: Barden reported that Certemy was going well. Work flows were being developed to address paper applications and Certemy applications.

Barden urged all Board members to complete their Ethics training and their Statements of Economic Interest, if they have not already done so.

Legal Update: Reed provided an update on the NC Legislature.

Reed provided an update of several specific complaints that were now in the courts. He additionally provided an update of a disciplinary case before the Ethics Committee. He further stated that the Board may have a Hearing at its next meeting.

Unfinished Business: None.

New Business: None.

Schedule Next Meeting: November 17th, 1pm in Raleigh. ***(Note: Meeting changed to 11/11/21)***

Adjourn: Jim motioned to adjourn the meeting. Mike seconded and the meeting ended.