

**North Carolina Locksmith Licensing Board**  
**Meeting Minutes**  
**5:00pm, November 13, 2020**

Members Present: Jon Jeffries, Bobby Blackmon, Jim Storie, Jennifer Richards, Larry Mares

Members Absent, excused: Hunt Willis, Debbie Atkinson

Members Absent, unexcused: Mike McCarty, Steve Bright

Staff: Barden Culbreth, Reed Fountain

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**Call to Order:** Chair Jon called the meeting to order at 5:05pm.

**Ethics Awareness Statement:** Jon read the Ethics Awareness Statement and asked for conflicts of interest or appearances of conflicts. Hearing none, the meeting continued.

**Approval of Certemy Proposal:** Jon presented the proposal from Certemy for credentialing management software. A question about early termination was raised and Jon asked that Reed review the contract proposal before signing.

Secretary/Treasurer Jennifer Richards was recognized and asked about cost difference between the contract terms. Jennifer motioned for the 5-year proposal term, to be paid annually. Discussion followed. Jim Storie seconded. The motion passed unanimously.

Reed will review the contract once received.

**Adjourn:** Larry Mares motioned to adjourn. Jim seconded and the meeting ended.