

NCLLB Meeting Minutes
5:30pm March 22, 2021
Zoom Meeting

Members Present: Jon Jeffries, Bobby Blackmon, Jim Storie, Larry Mares, Patrick Armeen, Jennifer Richards, Debbie Atkinson, Hunt Willis

Staff: Barden Culbreth, Reed Fountain

Call to Order: Jon called the meeting to order at 5:35pm.

Ethics Awareness Statement: Jon read the Ethics Awareness Statement and asked for conflicts or potential conflicts. Hearing none, the meeting continued.

Approval of Previous Meeting Minutes: Larry motioned to approve. Bobby seconded and the vote was unanimous to approve.

Approval of Financials: Jennifer motioned to approve the Financial Report. Jim seconded and the financials were approved.

Training and Standards Committee: Jennifer reported that her shop had not received the emails. Jennifer has been working with the committee to beta test the software and work on language and process flow.

Testing Committee: Jim reported on a testing in Winston Salem he proctored. There is an upcoming test on May 1st in Winston-Salem.

Ethics Committee: Larry and Bobby reported on working with Board legal counsel, and letters to settle ethics complaints are going out this week. Reed Fountain provided a brief update on the cases and let the Board know that these cases would move forward if settlements were not accepted.

Chair Report: Jon thanked everyone for their work in the committees. He asked Jim and Debbie if they would be willing to be reappointed and the Board would make a recommendation to the legislature for reappointment. Jon asked Board members to look around for someone to take Jennifer's seat at the end of the year (she is not eligible for reappointment). Jon asked that members look for diversity in their recommendations.

Jon reminded everyone about their requirements to the NC Ethics Commission, specifically the SEI which is due April 15th. Jon asked that Barden prepare a list of persons who need to complete the training.

Office Report: Barden reported on Certemy launch slated for April 2. The Board office is mailing announcements and newsletters to all licensees and those should be hitting mailboxes this week.

Legal Update: Reed provided further description of the complaints against licensees and unlicensed persons the Board was working on. Reed reported the courts are slowly opening back up for in person hearings.

Unfinished Business: None.

New Business: Larry provided his availability for proctoring the exam in the future. Discussion followed.

Schedule Next Meeting: May 26th, 2021, Raleigh. 11:30am. 11:00 for committees prior to the meeting.

Adjourn: Jim motioned to adjourn. Patrick seconded and the meeting ended.