

NC Locksmith Licensing Board
Meeting Minutes
12:00pm June 5, 2024

Members Present: Larry Mares, Debbie Atkinson, Jim Storie, Jack Walder, Diane Riddle, Garrett Davis

Members Absent: Mike McCarty

Staff: Barden Culbreth, Catherine Lee, Leroy Everhart

Welcome and Call to Order: Chairman Larry Mares called the meeting to order.

Ethics Awareness Statement: Larry read the NC Ethics Awareness Statement and asked for any conflicts of interest or appearances of conflicts. Hearing none, the meeting continued.

Approval of Agenda: Jack Walder motioned to approve the agenda. Garrett seconded and the motion was approved.

Approval of Previous Meeting Minutes: Diane Riddle noted a correction to be made on the the date of the May minutes. Debbie motioned to approve the minutes with that correction. Jack seconded and the previous meeting minutes were approved.

Approval of Financial Statement and Budget: Barden presented the reconciled bank statement and 2024-2025 proposed budget. Jack motioned to approve the financial statement and the proposed budget. Jim Storie seconded, and the motion was adopted.

Exam and Education Committee Report: Jim was recognized and provided an update on the Committee's recent work. Diane will be proctoring an exam in Asheville this weekend. Jim reported that he proctored an exam recently at the NC Locksmiths Association meeting in Clemmons and would be proctoring another in Sanford in August.

Discussion followed on a laptop owned by the Board.

Chair Report: Larry Mares spoke about the recent NCLA convention. He stated that many locksmiths recognized that the Board was increasing its enforcement of the licensing law and unlicensed persons were facing financial penalties for working without a license or expired license.

Jim thanked the legal team for moving quickly on complaints against unlicensed persons.

Board Office Report: Barden reported the badge printer was getting old and frequently jammed. He recommended the Board consider a new printer in the coming year. Larry asked that Barden keep the Board updated and supported the office purchasing extra supplies to maintain its operations uninterrupted.

Legal Update: Catherine provided an update on 11 injunctions that the court has issued at the Board's request on unlicensed locksmiths and locksmith companies.

Catherine reported that the Board is preparing to return to court to seek jail time for an unlicensed locksmith who has breached their settlement agreement.

Unfinished Business: None.

New Business: Jack asked if the Board had considered any software that was more user friendly than Certemy. He shared his office's experience with it and asked if there were alternatives. Barden reported his displeasure with the software as well. Discussion followed and then Larry asked that Barden look at alternatives and the Board would discuss them at its next meeting.

Adjourn: Garrett motioned to adjourn and Debbie seconded the meeting ended.