

North Carolina Locksmith Licensing Board
Meeting Minutes
March 4, 2026

Members Present: Jon Jeffries, Erich Crouch, Diane Riddle, Jack Walder, Dovid Burnham

Members Absent: Mike McCarty, Garrett Davis, Liz Gallo

Staff: Barden Culbreth, Grant Simpkins, Ryan Mitiguy, Leroy Everhart, Lynn Bodenheimer

Public: Kenneth Wayne, Richard Yarbrough

Hearings: The Board conducted two hearings based on investigation reports that two licensees of the Board: Mohammad Alfadel and Basil Abdullah, knowingly dispatched unlicensed persons to perform locksmith services.

Members of the public left the meeting during, or just after, the Hearings.

Call to Order: The business portion of the meeting convened at 5:00pm.

Ethics Awareness: Jon read the ethics awareness statement and asked for any conflicts, hearing none the meeting continued.

Public Comment: None

Approval of Agenda: Jack motioned to approve the agenda. David seconded the motion and the agenda was approved.

Approval of Previous Meeting Minutes: Jack motioned to approve the previous meeting minutes. David seconded, and the minutes were approved.

Approval of Financial Report: David motioned to approve the financial report. Diane seconded, and the report was approved.

Legal Report: The legal team is continuing to work on injunctions and consent orders to resolve complaints of unlicensed activity.

Board Chair's Report: Jon reported that he is now a member of the NC Locksmiths Association. He noted that the statute required that at least one member of the Board be a member of a recognized state association of locksmiths.

Jon is working with the NCLA to organize a legislative day of action to meet with legislators. One of the planned priorities is to ask the legislature for a one-time appropriation to assist with enforcement of the statute.

Education/Training: Diane was recognized and talked about the weather delays on recent testing dates. Barden proctored a test in Winterville, and Erich and David are going to do one in March in Burlington.

Petition for Rule Making:

Jon opened the floor to discuss the rules petitioned by Kenneth Wayne to the Board.

.0802 – Renewal Requirements - To remove the age exemption from the CE requirement. Jon motioned to amend the petition to remove all the exemption language. David seconded the motion. The motion passed unanimously. Ryan and legal counsel will review the revised rule and see if this is a substantive change to the petition. A substantive change would require another 60-day public comment period.

.0103 – Newsletter Communication - This change seeks to require the Board to send out a newsletter three times per year. David noted that the board was being transparent by posting the meeting recordings online. Jon agreed. Barden reported that there often isn't enough content to do even one newsletter. David motioned to deny the rule petition. Erich seconded. The motion carried.

.0104 – Public License Information - The Board shall publish business name, tax ID, and other information on the website. Jack motioned to deny. Diane seconded, and the motion carried.

.0105 – Legislative Monitoring – Requires the Board to notify the public about any potential legislation at the NC General Assembly. Jack and Erich asked the Board to publish a link to the legislature's website. Jack motioned to deny the rule change. David seconded, and the motion carried.

.0106 – Board member transparency – Assure that all meetings are video recording. Jon noted the Board is already doing this, and it is unnecessary to require this by rule. Jack motioned to deny. Erich seconded and the motion carried.

.0107 – Issuance of Credentials – Requires the mailing of a certificate, and ID card at the same time. Jack said the Board is already doing this. David motioned to deny the rule. Diane seconded, and the motioned carried.

.0502 – Fair Business Practices – David was recognized and asked if this would go after ghost companies, and that we heard from someone today who was dealing with this issue.

David asked if this rule would help with that. Jon noted that we don't have enforcement authority over Google and other search engines. Jon noted that some websites "farm" listings and he is even listed on these aggregate websites without his approval. Jack motioned to deny this rule change. David seconded, and the motion carried.

.0505 – Master Key Information Ownership – Jon stated he felt this rule was an overreach of the Board's authority. Jack agreed and motioned to deny the rule change. David seconded and the motion carried.

.0506 – Advertising by Exempt Entities – Jon reported that the fact the entities were exempt from the licensure law meant that by definition they are outside of our jurisdiction. David motioned to deny the proposed change. Erich seconded, and the motion carried.

.0507 – Classification of License Advertising – Discussion followed on the purpose of this proposal. Jon stated it seemed like the intent was to go after locksmiths who have secondary employment from their primary employer (i.e. institutional locksmiths). Jack motioned to deny. Diane seconded and the motion carried.

.0705 – License Renewal Notification – Barden reported he is already sending out reminder postcards twice a year, and Certemy sends out reminders 90, 60, and 30 days prior to license expiration. Jack urged the Board to keep the rules simple. David motioned to deny. Jack seconded and the motion carried.

New Business: Jack asked about a letter that the Ethics Committee had sent out regarding key cutting at Costco parking lots. There hasn't been a response yet.

Adjourn: Jack motioned to adjourn. Diane seconded and the meeting ended.